

GALESBURG PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

February 4, 2016

4:30 p.m.

Present: Conolly, Hodge, Phillips, Reichel, Siverly, Williamson. [6]

Absent: Cahill, Muelder [2]

Also present: Steve Bailey, Harriett Zipfel (Library Director), Jane Easterly (Assistant Director), and Nancy Terpening (Library Staff)

CALL TO ORDER:

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, February 4, 2016 in the Sanderson Room of the Galesburg Public Library.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

Phillips made a motion to approve the minutes of the January 7, 2015 board meeting. Siverly seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

President Reichel presented the list of expenses, add-ons and estimated payroll.

Reichel made a motion to approve the payment of the list of bills, advanced checks and estimated payroll in the amount of \$205,852.06, add-ons in the amount of \$13,696.44, and petty cash expenditures in the amount of \$306.49. Williamson seconded.

Roll Call #1.

Ayes: Conolly, Hodge, Phillips, Reichel, Siverly, Williamson. [6]

Nays: None.

Absent: Cahill, Muelder. [2]

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Conolly reported that the committee had not met.

Personnel Committee: Chairperson Phillips reported that the committee had not met.

Finance Committee: The committee had not met.

Policy Committee: Chairperson Siverly reported that the committee had not met.

Construction Committee: The committee had not met.

Friends of the Library: No report

GPL Foundation: The foundation board will meet next Thursday.

ACTION ITEMS

The Policy Committee will meet at 3 p.m. on March 3 to review policies.

DISCUSSION ITEMS

Director's Report: Ms. Zipfel reported that the asbestos abatement in the Academy Street properties will be done on Monday, February 8.

Ms. Zipfel feels that tearing down the buildings on the new library site would enhance our image. We could piggyback onto one of the City's demolition projects. The City does not do deconstruction. FEH manages deconstruction projects. This was not budgeted for this year but there are funds in the capital account. The board directed Ms. Zipfel to get recommendations from FEH. The end cost could be the deciding factor between deconstruction and demolition.

There is no money in budget for property purchases this year.

The Landmark Commission will conduct a walkthrough of the bar on Monday.

Ms. Zipfel reported that the Per Capita has been reduced from \$1.25 to \$.77. The State has not indicated when per capita money will be available.

There will be a meeting on Monday, March 14, 2016 to discuss logo ideas with staff member Angela Eagle.

Phillips made a motion to adjourn. Hodge seconded. There was voice vote approval.

Adjourned: 4:50 p.m.

President

Secretary