

GALESBURG PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES

March 3, 2016

4:30 p.m.

Present: Cahill, Conolly, French, Hodge*, Muelder, Phillips, Siverly. [7]

Absent: Reichel, Williamson. [2]

Also present: Corine Andersen (City Council liaison), Harriett Zipfel (Library Director), Jane Easterly (Assistant Director), and Nancy Terpening (Library Staff)

CALL TO ORDER:

Vice-President Muelder called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:35 p.m. on Thursday, March 3, 2016 in the Sanderson Room of the Galesburg Public Library.

The board welcomed new board member Elisha French.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

There were some typographical corrections to the minutes and Siverly's name was left out of the listing of members present.

Phillips made a motion to approve the minutes of the February 4, 2016 board meeting as corrected. Cahill seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

Financial Secretary Cahill presented the list of expenses, add-ons and estimated payroll.

Cahill made a motion to approve the payment of the list of bills, advanced checks and estimated payroll in the amount of \$89,972.81, add-ons in the amount of \$28,389.70, and petty cash expenditures in the amount of \$342.64. Phillips seconded.

Roll Call #1.

Ayes: Cahill, Conolly, French, Muelder, Phillips, Siverly [6]

Nays: None.

Absent: Hodge, Reichel, Williamson. [3]

Vice-President Muelder declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Conolly reported that the committee had not met.

Personnel Committee: Chairperson Phillips reported that the committee had not met.

Finance Committee: Chairperson Cahill reported that the committee had not met.

Policy Committee: Chairperson Siverly reported that the committee had met to review policies. The policies reviewed will be presented at the April board meeting.

Construction Committee: Chairperson Cahill reported that the committee had not met.

Friends of the Library: There will be an Art Defined fundraiser at Side Trax on Monday, March 7.

GPL Foundation: The Foundation Board is planning the annual dinner. The dinner will be held on April 15 at Knox College. Bob Sheehan will be the Master of Ceremonies. The Foundation will also be participating in the John Deere Classic Birdies for Charity.

ACTION ITEMS

There were no action items.

DISCUSSION ITEMS

*Hodge arrived.

Director's Report:

Ms. Zipfel reported that according to Steve Gugliotta the City is not interested in working with us on the demolition of the building on the new library site. He did give a ballpark estimate on the cost for demolition and landfill costs of \$18,000 to \$22,000 each for residential buildings and \$45,000 for the bar.

Ms. Zipfel asked Kevin Eipperle of FEH for same info. His rough estimate: \$100,000 for all three demolitions, \$50,000 tipping fees at landfill, \$50,000 hauling, 10% OH&P plus soft costs for approximately \$275,000.

Ms. Zipfel said that we have a quote of \$24,365 from FEH for deconstruction process for the three buildings. This price would not change if another building was added. The board asked her to ask FEH if this price also pertained to all potential building deconstructions.

The board felt that it would be good PR to deconstruct the bar. Ms. Zipfel will ask that the For Sale or Lease sign be removed from the bar property.

In celebration of National Reading Month and the legacy of Dr. Seuss to children's literature, a portion of all membership contributions received by Tri-States Public Radio will be used to help provide children's books for our region's public libraries.

The meeting to discuss logo ideas with staff member Angela Eagle will be held at 5 p.m. on Monday, March 14, 2016.

Ms. Zipfel will order name badges for new board members.

Big Read books Sun Stone & Shadows plus book discussion books Boom Bust Exodus were distributed to the board.

Ms. Zipfel distributed a spread sheet for new library expenditures.

There will be a Finance Committee meeting at 5 p.m. on March 17.

Cahill made a motion to adjourn. Phillips seconded. There was voice vote approval.

Adjourned: 4:50 p.m.

President

Secretary