

GALESBURG PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

June 2, 2016

4:30 p.m.

Present: Cahill, Conolly, French, Hodge, Muelder, Reichel, Siverly, Williamson. [8]

Absent: Phillips. [1]

Also present: Corine Andersen (City Council liaison), Harriett Zipfel (Library Director), and Nancy Terpening (Library Staff)

CALL TO ORDER:

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, June 2, 2016 in the Sanderson Room of the Galesburg Public Library.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

Muelder made a motion to approve the minutes of the May 5, 2016 board meeting as presented. Siverly seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

Financial Secretary Cahill presented the list of expenses, add-ons and estimated payroll. Since there is no money in the general fund to pay the bills, money will be taken from the long term capital fund. The funds will be replaced when property tax money is received in June.

Cahill made a motion to move from long term capital fund to the operating fund the necessary money to pay our bills with the funds being repaid when property taxes are received and to approve the payment of the list of bills, advanced checks and estimated payroll in the amount of \$108,428.81, add-ons in the amount of \$11,297.03, and petty cash expenditures in the amount of \$477.18. Muelder seconded.

Roll Call #1.

Ayes: Cahill, Conolly, French, Hodge, Muelder, Reichel, Siverly, Williamson [8]

Nays: None.

Absent: Phillips. [1]

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Conolly reported that the committee had met to conduct the building maintenance walk-through. A prioritized list of projects was created. Some of the projects could be done by community service groups.

Personnel Committee: The committee did not meet.

Finance Committee: Chairperson Cahill reported that the committee did not meet.

Policy Committee: Chairperson Siverly reported that the committee had not met.

Construction Committee: Chairperson Cahill reported that the committee did not meet.

Friends of the Library: The Friends book sale was a success.

GPL Foundation: Birdies for Charity and Antiques Appraisal fundraisers are underway.

EXECUTIVE SESSION TO DISCUSS SECURITY

French made a motion to move into executive session. Muelder seconded. There was voice vote approval.

Executive session: 4:45 p.m.

Muelder made a motion to return to regular session. Cahill seconded. There was voice vote approval.

Reconvened: 4:55 p.m.

ACTION ITEMS

President Reichel said that security decisions will be deferred until we have further information.

Ms. Zipfel reported that it was time to adopt the prevailing wage. Muelder made a motion to adopt the prevailing wage. Hodge seconded. There was voice vote approval with French voting no.

The trial period for the intergovernmental agreement with District 205 is coming to an end. This agreement with the school district states that the library will provide library cards for all the students in the district even those that live outside the city limits in exchange for professional training for library staff. The term of the new agreement will be three years. Ms. Zipfel recommends that we continue with this agreement. Muelder made a motion to approve the intergovernmental agreement with District 205. Hodge seconded. There was voice vote approval.

Ms. Zipfel presented the logo that will be used by the Library, Friends, and Foundation. French made a motion to approve the logo. Muelder seconded. There was voice vote approval.

DISCUSSION ITEMS

Director's Report:

There have been problems with the air conditioning. There are two compressor motors that have stopped working and a problem with a third compressor. Currently the air conditioning is working at half capacity right now.

The Summer Reading program begins on June 6.

Ms. Zipfel has been elected to the RAILS board for a three year term beginning July 1, 2016.

French made a motion to adjourn. Muelder seconded. There was voice vote approval.

Adjourned: 5:05 p.m.

President

Secretary