

GALESBURG PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

June 1, 2017

4:30 p.m.

Present: Bailey, Muelder, Reichel, Siverly, Williamson [5]

Absent: Conolly, Phillips [2]

Also present: Harriett Zipfel (Library Director), Jane Easterly (Assistant Director), Nancy Terpening (Library Staff), Heather Sipes (Library Staff), and Corine Anderson (City Council Liaison).

CALL TO ORDER:

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, June 1, 2017 in the Sanderson Room of the Galesburg Public Library.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

Bailey made a motion to approve the minutes of the May 4, 2017 board meeting as presented. Muelder seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

President Reichel presented the list of expenses, add-ons and estimated payroll.

Reichel made a motion to approve payment of the list of bills, advanced checks and estimated payroll in the amount of \$100,085.07, add-ons in the amount of \$8,632.82, and petty cash expenditures in the amount of \$435.88. Muelder seconded.

Roll Call #1.

Ayes: Bailey, Muelder, Reichel, Siverly, Williamson [5]

Nays: None

Absent: Conolly, Phillips [2]

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Conolly was not present to report.

Personnel Committee: Chairperson Phillips was not present to report.

Finance Committee: Committee did not meet.

Policy Committee: Chairperson Siverly reported that the committee did not meet.

Construction Committee: Chairperson Muelder reported that the committee did not meet.

Friends of the Library: The Spring Book Sale was held May 12, 13, and 15. Total amount raised was not available at the time of the meeting.

GPL Foundation: The Foundation will meet on Thursday, June 8.

EXECUTIVE SESSION TO DISCUSS PERSONNEL

Muelder made a motion to move into executive session. Bailey seconded. There was voice vote approval.

Executive session: 4:35 p.m.

Muelder made a motion to return to regular session. Siverly seconded. There was voice vote approval.

Reconvened at 4:40 p.m.

ACTION ITEMS

Muelder made a motion to increase discussed salaries. Bailey seconded.

Roll Call #2

Ayes: Bailey, Muelder, Reichel, Siverly, Williamson [5]

Nays: None.

Absent: Conolly, Phillips [2]

President Reichel declared the motion carried.

President Reichel appointed Conolly, Williamson, and Siverly to the Board Officers Nominating Committee.

DISCUSSION ITEMS

Director's Report: Director Zipfel will submit an RFP for deconstruction of buildings on the West Main Street site to be published in the Register-Mail on Saturday, June 3, 2017. Bid proposals will be opened on Friday, June 30 at noon.

Director Zipfel shared feedback from Shawn Edwards of the Peoria Heights Library and Patti Smith of Brimfield Public Library on becoming a fine free library.

Director Zipfel is working with library supervisors on a library card campaign that will include fine forgiveness and prizes.

Muelder made a motion to adjourn. Siverly seconded. There was voice vote approval.

Adjourned: 4:48 p.m.

President

Secretary