

GALESBURG PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

August 3, 2017

4:30 p.m.

Present: Bailey, Conolly, Muelder, Phillips, Reichel, Siverly, Smith, Williamson [8]

Absent: none

Also Present: Harriett Zipfel (Library Director), Jane Easterly (Asst. Director), and Heather Sipes (Library Staff)

CALL TO ORDER:

President Muelder called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:32 p.m. on Thursday, August 3, 2017 in the Sanderson Room of the Galesburg Public Library.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

Phillips made a motion to approve the minutes of the July 6, 2017 board meeting as presented. Bailey seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

Financial Secretary Reichel presented the list of expenses, add-ons and estimated payroll.

Siverly made a motion to approve payment of the list of bills, advanced checks and estimated payroll in the amount of \$107,440.55, add-ons in the amount of \$17,002.39, and petty cash expenditures in the amount of \$99.71 for a total of \$124,542.65. Bailey seconded.

Roll Call Vote #1

Ayes: Bailey, Conolly, Muelder, Philips, Reichel, Siverly, Smith, Williamson [8]

Nays: None

Absent: none

President Muelder declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Conolly reported that the committee did not meet.

Personnel Committee: Chairperson Phillips reported that the committee did not meet.

Finance Committee: Committee did not meet.

Policy Committee: Chairperson Siverly reported that the committee did not meet.

Construction Committee: Chairperson Muelder reported that the committee did not meet.

Friends of the Library: Next meeting is Wednesday, August 30, 2017 at 5:15.

GPL Foundation: Next meeting is Thursday, August 10, 2017.

Search Committee: Committee met twice. On Saturday, July 15, the three board members on the committee met to do an initial review of the applicants. The committee met again on Wednesday, August second with the addition of two library staff members to the committee, Sara Naslund and Lauren Pierce, for further discussion on the previous applicants and new submissions. It was decided to request the list of potential candidates provide a written response for more information and to determine language abilities.

ACTION ITEMS

Committee Appointments

Building Committee

Craig Conolly, Chair

Martin Reichel

Molly Smith

Policy Committee

Melvin Siverly, Chair

Mary Phillips

Craig Conolly

Finance Committee

Martin Reichel, Chair

Craig Conolly

Laurie Muelder

Personnel Committee

Mary Phillips, Chair

Roger Williamson

Steve Bailey

Construction Committee

Roger Williamson, Chair

Laurie Muelder

Steve Bailey

FOIA Officer – Nancy Terpening

Jane Easterly, backup

OMA Officer – Nancy Terpening

Jane Easterly, backup

DISCUSSION ITEMS

Director's Report:

Director Zipfel reported that the two houses on the new library site will be deconstructed soon, but she does not have a date.

OTHER

Bailey inquired about the status of funds for the new library. Director Zipfel will check into the status.

Assistant Director Easterly announce an author event on Thursday, September 14. Galesburg native Kathleen Barber has a new book from Simon and Schuster called "Are You Sleeping." There will be a discussion of the book from 6-7 pm and Kathleen will sell and sign copies starting at 7 pm.

Phillips made a motion to adjourn. Bailey seconded. There was voice vote approval.

Adjourned: 4:48 p.m.

President

Secretary