

## PATRON BEHAVIOR

The Galesburg Public Library is a place for learning, recreation, and information. Great strides are taken daily to ensure public access and availability of resources for all patrons of the library; therefore, certain rules must be applied in order to retain this accessibility for everyone. The Galesburg Public Library Board of Trustees has adopted the following rules and regulations.

### Patrons Shall:

- **Engage in activities associated with the use of a public library.**  
Patrons not engaging in activities associated with the use of a public library may be required to leave the building.
- **Respect the rights of other patrons and staff.**
- **Keep their personal property with them at all times.**

### Patrons Shall Not:

- **Harass or annoy others through noisy or boisterous activities, by staring at another person with the intent to annoy that person, by recording or taking photographs or videos of patrons or staff without their permission, by following another person about the building with the intent to annoy that person, by playing audio equipment so that others can hear it, by singing or talking loudly to others or in monologues, by talking loudly on a cell phone, by allowing a cell phone to ring loudly or repeatedly, or by behaving in a manner which can be reasonably expected to disturb others.**

Disruptive behavior is inappropriate, interferes with the legitimate purposes of the library, and will not be tolerated. Patrons engaging in disruptive behavior may be required to leave the building. Library staff determine what is inappropriate behavior.

- **Exhibit any behavior that is disruptive to library use.**
- **Skateboard or rollerblade on library property at any time.**
- **Consume or possess food or alcohol or use tobacco or marijuana products such as cigarettes or e-cigarettes while in the library building.**
- **Drink beverages without a lid or cap while in the library.**
- **Be under the influence of alcohol or illegal drugs.**
- **Engage in any illegal activity while on library property.**
- **Interfere with the use of the library by other patrons, or interfere with library employees' performance of their duties.**
- **Deface, destroy, or mar library materials.**  
Including books, magazines, newspapers, recordings, or other items of the library collection and library furnishings, walls, equipment, and other library property.
- **Enter the building without shoes or appropriate clothing.**  
Patrons must wear adequate covering on their upper and lower bodies, and shoes or other footwear. Patrons whose bodily hygiene is offensive so as to constitute a nuisance *repeatedly* to other patrons or staff may be required to leave the building.
- **Bathe, shave, or shampoo in the library restrooms.**
- **Bring pets or animals into the library.**  
Registered service animals are exceptions and must exhibit appropriate behavior while in the library.
- **Sleep, use foul language, or litter while on library property.**
- **Solicit, sell, petition distribute or proselytize in the main library area.**
- **Bring into the library an excessive number of bags or oversized baggage.**
- **Bring firearms, weapons, legal marijuana or illegal drugs into the library or onto library property.**

Any patron not abiding by these or other rules and regulations of the library may be required to leave the library premises. Library employees will contact the Galesburg Police Department if necessary. Library staff or police determine when a patron must leave the library.

Any patron who violates these rules and regulations shall be denied the privilege of access to the library at the discretion of the library director or designee, subject to review by the Library Board of Trustees. A patron whose privileges have been denied may appeal the decision before the Board of Trustees.

Adopted: April 8, 1999

Revised: July 3, 2003; July 6, 2006; April 3, 2014;  
April 6, 2017; February 1, 2018

Board of Trustees

Galesburg Public Library