

GALESBURG PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

July 7, 2022

4:30 p.m.

Present: Bailey, Brakenbury, Conolly, Hellenga, Muelder, Reichel, Thorn, Williamson [8]

Absent: Phillips [1]

Also Present: Noelle Thompson (Library Director), Jane Easterly (Library Staff), and Heather Sipes (Library Staff)

CALL TO ORDER

President Muelder called the regular meeting of the Galesburg Public Library Board of Trustees to order at 4:33 p.m. on Thursday, July 7, 2022.

There were no public comments.

APPROVAL OF MINUTES

Bailey made a motion to approve the minutes from the June 2, 2022 regular meeting. Reichel seconded.

There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

Financial Secretary Reichel presented the list of bills, advanced checks and estimated payroll totaling \$2,176,498.95, add-ons in the amount of \$439,488.00 and petty cash of \$165.93 for a total of \$2,616,152.88. Reichel made a motion to approve the payroll and expenses as presented. Thorn seconded.

Roll Call Vote #1

Ayes: Bailey, Brakenbury, Conolly, Hellenga, Muelder, Reichel, Thorn, Williamson [8]

Nays: None

Absent: Phillips [1]

President Muelder declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Conolly reported that the committee did not meet.

Personnel Committee: Chairperson Phillips reported that the committee did not meet.

Finance Committee: The committee will meet on Thursday, July 28 to begin discussions for the 2023 budget.

Policy Committee: The committee did not meet.

Construction Committee: Reichel and Muelder attended the bi-weekly coordination meetings at the construction site. The project is currently on track.

Friends of the Library: The Friends meet on August 3.

GPL Foundation: The Foundation Board did not meet.

EXECUTIVE SESSION – per exception 2(c)(21) Semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.

Bailey made a motion to go into executive session for the semi-annual review of minutes per exception 2(c)(21) of the Open Meetings Act. Brakenbury seconded.

Roll Call Vote # 2

Ayes: Bailey, Brakenbury, Conolly, Hellenga, Muelder, Reichel, Thorn, Williamson [8]

Nays: None

Absent: Phillips [1]

President Muelder declared the motion carried.

Called to Order: 4:37 p.m.

Brakenbury made a motion to return to regular session at 4:39 p.m. Thorn seconded. There was voice vote approval.

ACTION ITEMS

Reichel made a motion open the closed session minutes from the following dates:

3/7/19 11/5/20 7/1/21 2/3/22

Thorn seconded. There was voice vote approval.

The board discussed the fee for non-resident cards. The current method is equivalent to what Galesburg residents pay as opposed to a flat rate. Muelder made a motion to keep the current method of calculating the fee for non-resident cards. Williamson seconded. There was voice vote approval.

The board discussed the recent increase in the IRS mileage rate from 58.5 cents to 62.5 cents per mile. Muelder made a motion that the Library will always pay the IRS recommended rate for mileage reimbursement. Bailey seconded. There was voice vote approval.

President Muelder nominated Sara Brakenbury, Roger Williamson, and Heather Hellenga to the nominating committee for the 2022-2023 executive board. They will give their recommendation at the August 2022 meeting.

DISCUSSION ITEMS

Director Thompson gave her report.

Bailey made a motion to adjourn. Brakenbury seconded.

There was voice vote approval. Adjourned: 4:52 p.m.

President

Secretary