

SECTION 00 11 13

ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for a project as described in this Document, furniture for the newly built library building. Submit bids according to the Instructions to Bidders.
- B. Project Identification: Galesburg Public Library
 - 1. Project Location: 263 West Main Street, Galesburg, Illinois.
- C. Owner: Galesburg Public Library.
 - 1. Owner's Representative: Noelle Thompson, Library Director
- D. Interior Designer: Karen Greiner, IIDA, Kareng@fehdesign.com
- E. Contract: Bids will be received for the following Work:
 - 1. Procurement, Delivery and Installation of New Furniture.
- F. The expected substantial completion date for the project is March 1, 2024.

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: Tuesday, February 28, 2023.
 - 2. Bid Time: 2:00 p.m. local time
 - 3. Location: Galesburg Public Library 40 E. Simmons Street Galesburg, Illinois 61401
- B. Each bid shall be submitted on the Bid Form provided with the Bidding Documents and shall be accompanied by bid security as noted below. No oral, telephonic or electronic bids will be accepted.
- C. Bidders are solely responsible for ensuring bids are received by the Owner at the correct time and location. Owner will not be responsible for any failure of a bid to be timely received.
- D. This project is sales tax exempt. The owner will issue an exemption certificate for the purchase or use of materials, supplies, and equipment that will be used in the performance of the contract.
- E. Bids will be thereafter publicly opened and read aloud at shortly after 2p.m. on Tuesday, February 28, 2023.

1.3 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work.

1.4 BASIS OF BIDS

- A. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in a form acceptable to the Galesburg Public Library Board of Trustees, for the faithful performance of the contract, in an amount equal to five percent of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check, a certified check, or a bank money order drawn on a FDIC insured bank in Illinois or on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Illinois or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the City. The bid shall contain no conditions except as provided in the specifications.

- B. Each bidder shall affirm that no official or employee of the City of Galesburg is directly or indirectly interested in this bid for any reason of personal gain.
- C. All bids will be governed by applicable provisions in the IL Code and City Policies.
- D. The bidding and letting of Work described herein is subject to applicable provisions of the State of Illinois Statutes.
- E. Wage rates shall not be less than prevailing wage rates as determined by the State of Illinois Department of Labor. <https://www2.illinois.gov/idol/pages/default.aspx>
- F. This project must comply with the Illinois Preference Act and any associated reporting requirements.
- G. This project is required to comply with the Illinois Works Job Program Act, the Apprenticeship Initiative, and associated reports and documentation.

1.5 CONSIDERATION OF BIDS

- A. Bids will be considered at a meeting of the Library Board on Thursday, March 2, 2023. At this meeting, the Board may take action to award the contract, or it may table said award to a later date.
- B. It is the intent of the Owner to award a contract to the lowest responsive, responsible bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities as allowed by law. The Owner reserves the right to reject any or all bids.

1.6 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after February 7, 2023, by contacting Rapid Reproductions, Inc., 696 Central Avenue, Dubuque, Iowa 52001, (563)-556-3030, tristate@rapidsrepro.com. ; or 6015 Huntington Ct. N.E., Cedar Rapids, Iowa 52402, (319)-364-2473, www.rapidsrepro.com.
- B. Online Procurement and Contracting Documents: Obtain after February 7, 2023, by contacting FEH DESIGN, or Rapids Reproductions, Inc, 696 Central Avenue, Dubuque, Iowa 52001, (563)-556-3030, tristate@rapidsrepro.com. ; or 6015 Huntington Ct. N.E., Cedar Rapids, Iowa 52402, (319)-364-2473, www.rapidsrepro.com.

1.7 NOTIFICATION

- A. This Notice to Bidders document is issued by:
 - 1. Owner:
 - a. Galesburg Public Library
40 E. Simmons Street
Galesburg, Illinois 61401
Phone: (309) 343-6118
 - 2. Architect of Record:
 - a. FEH DESIGN
951 Main Street
Dubuque, Iowa 52001
Phone: (563) 583-4900

END OF SECTION