

**Galesburg Public Library Board of Trustees Meeting
Tuesday, October 10, 2023**

Pres. Muelder called the meeting to order at 4:40 p.m.

Trustees in attendance: **Muelder, Phillips, Brakenbury, Reichel, Bailey, Conolly, Williamson, Hellenga**

Trustees absent: **Thorn**

GPL staff in attendance: **Thompson, Flanagin**

A motion for the approval of the minutes from the last meeting was made by Reichel and seconded by Phillips; it was unanimously approved by a voice vote.

Reichel presented the payroll and expenses. Invoices totaled \$10,093.72, payroll was \$85,137.78, and advanced checks in the amount of \$1,164.25 for a total of \$96,395.75; plus, add-ons in the amount of \$57,007.92 and petty cash of \$139.70 for a total of \$ 153,543.37.

A motion for the approval of them was made by Reichel and seconded by Phillips. Roll call was taken and they were unanimously approved.

Roll Call Vote # 1

Ayes: Bailey, Brakenbury, Conolly, Hellenga, Muelder, Phillips, Reichel, Williamson (8)

Nays: None

Absent: Thorn (1)

Committee reports:

Building Committee by Conolly: no report

Personnel Committee by Phillips: no report

Finance Committee by Reichel: the 2024 budget draft was reviewed by the committee.

Policy Committee by Brakenbury: no report

Construction Committee by Reichel: Met 10/10. Construction is proceeding well, there are no problems at present.

Friends of the Library by Muelder: There will be a meeting on October 11.

Foundation by Riechel: There will be a meeting on October 12.

Landscaping Committee by Muelder: The construction team presented the final topography and steepness of the available green space at the new building

Art Committee by Muelder: Final policies for art in the new building will be finalized on Oct 11, and will be presented at the November regular meeting of the Board of Trustees.

Action Items:

2024 Budget discussion and approval: The 2024 Budget draft was reviewed and discussed. Notable items included salary rates, utilities, janitorial, and communications. A motion was made to approve the proposed budget by Williamson, and seconded by Phillips.

Roll Call Vote # 2

Ayes: Bailey, Brackenbury, Conolly, Hellenga, Muelder, Phillips, Reichel, Williamson (8)

Nays: None

Absent: Thorn (1)

Non-Resident Card Fee Structure: A “flat-rate” charge vs “tax bill” method was discussed. It was decided that the tax bill method was more accessible to a greater number of patrons. A motion was made by Brackenbury, and seconded by Phillips to approve the “tax bill” method, and was unanimously passed via voice vote.

Board By-Law Revision: This was the second reading this year of an update to the board bylaws, adding language to reasonably expand remote attendance policies to be aligned with P.A. 103-311. that amends the Illinois Open Meetings Act which “expands the permissible reasons for a member of a public body to attend a meeting electronically.” A motion was made to approve the changes by Brackenbury, and seconded by Phillips. This was passed unanimously via voice vote.

Referral By-Laws Revision: Section 5. Board members may ~~attend~~ participate in meetings by phone or by electronic means if the absence is due to personal illness or disability, employment purposes or the business of the public body, a family or other emergency, or an unexpected childcare obligation, according to the Open Meetings Act. ~~but~~ Trustees attending by phone or electronic means for other reasons may not vote and may not be counted towards achieving a quorum, unless under a disaster proclamation by the Governor or City.

Discussion Items:

Director’s Report: Director Thompson discussed recent staff changes, 40 E Simmons St building issues, and the sale thereof. As we approach the move to the new building, staff is working on finalizing what to bring to the new building and what to dispose of, and how.

The purchase of the building by the city is still being discussed, however, if the city does not intend to purchase the property, GPL will need to start the process for a public sale very soon.

Public Tours of the new building have been expanded to Thursday. Some Committee meetings have been scheduled out to October 26.

Motion to adjourn the meeting was made by Phillips and seconded by Bailey. The meeting was adjourned at 5:12 p.m.

Respectfully Submitted,
Craig Conolly, Secretary _____