

Guests and Phone Usage

Galesburg Public Library has a phone located near the return desk at circulation that is available for patron and guest use. This policy applies to both card-holders and those without a library card.

Phone use is limited to **two calls per day** with a maximum of **five minutes each**. Calls are limited to local calls.

Callers who become loud will be given a warning to lower their voices. The library reserves the right to end a phone call before five minutes have passed or suspend privileges completely if the caller violates the Rules of Conduct policy.

Board of Trustees

Galesburg Public Library

Adopted: 12-05-2019

Reviewed 2-3-2022

Revised 4-5-23