

GALESBURG PUBLIC LIBRARY
BOARD OF TRUSTEE MINUTES
July 6, 2023
4:30 p.m.

Present: Bailey, Connolly, Hellenga, Muelder, Reichel, Thorn, Williamson (7)

Absent: Brakenbury, Phillips (2)

Also present: Noelle Thompson (Director), Jane Easterly (Assistant Director), and Heather Sipes (GPL staff)

Call to Order

President Muelder called the regular meeting of the Galesburg Public Library Board to order at 4:31 p.m. on Thursday, July 6, 2023.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Baily made a motion to approve the minutes from the June 1, 2023 regular meeting. Thorn seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

Financial Secretary Reichel presented the list of bills, advanced checks and estimated payroll totaling \$1,036,560.82, add-ons in the amount of \$1,490,354.92. and petty cash in the amount of \$177.74 for a total of \$2,527,893.48. Reichel made a motion to approve the payroll and expenses as presented. Thorn seconded.

Roll Call Vote # 1

Ayes: Bailey, Conolly, Hellenga, Muelder, Reichel, Thorn, Williamson (7)

Nays: None

Absent: Brakenbury, Phillips (2)

COMMITTEE REPORTS

Building Committee: Chairperson Connolly reported that the committee did not meet.

Personnel Committee: Muelder reported that the committee did not meet.

Finance Committee: Chairperson Reichel reported that the committee did not meet.

Policy Committee: Muelder reported that the committee did not meet.

Construction Committee: Committee members continue to attend the bi-weekly coordination meetings at the construction site. Members of City Council recently toured the site.

Friends of the Library: The Friends of the Library met on June 14 and discussed other options for revenue.

GPL Foundation: The Foundation Board met on June 29. They discussed internal reorganization, executive director review, future fundraising, and recruiting new board members.

Landscaping: The committee met on June 20. They are working on the final list of trees for Williams Brothers. The next meeting is July 18.

Art: Anne and Hillary are working on policy drafts.

ACTION ITEMS

- A. The requested proposals have come in around \$100,000. Director Thompson is considering working with a company that specializes in moving archives and special collections (\$25,000) to move the items in Archives. Staff would be used to pack the collection (\$10,000). General movers would be used to move the collection to the new building (\$135-\$165/hr for approximately 40 hours). No action is needed at this time. The library will close the month of March and reopen in April. Shelves are scheduled to be delivered on February 5, 2024 and furniture will be delivered February 19.
- B. President Muelder appointed the Williamson, Thorn, and Phillips to the nominating committee for the 2023-2024 executive committee.

DISCUSSION ITEMS

- A. Director Thompson notified the board of a social media comment that had to be deleted. The policy states:

Acceptable behavior

In accordance with ALA's Social Media Guidelines for Public and Academic Libraries:

Unacceptable behavior that may result in the removal of a post or the temporary blocking of a user could include speech that is not protected by the First Amendment, such as copyright violations, obscenity, child pornography, defamatory or libelous comments, or imminent or true threats against the library, library staff or other users (2018).

The comment was determined to be defamatory/libelous and therefore removed.

- B. Director Thompson gave her report. Thompson added that the City of Galesburg has inquired about the purchase price for the current building.
- C. Muelder read a thank you note for the memorial sent to the Siverly family.

ADJOURNMENT

Reichel made a motion to adjourn. Hellenga seconded.

There was voice vote approval. Adjourned 5:15 p.m.

President

Secretary