

GALESBURG PUBLIC LIBRARY
BOARD OF TRUSTEE MINUTES
June 1, 2023
4:30 p.m.

Present: Bailey, Brakenbury, Connolly, Muelder, *Phillips, Reichel, Thorn, Williamson (8)

Absent: Hellenga (1)

Also present: Noelle Thompson (Director), Jane Easterly (Assistant Director), CeCe Jordan (GPL staff), Michelle Kim (GPL staff), and Heather Sipes (GPL staff)

Call to Order

President Muelder called the regular meeting of the Galesburg Public Library Board to order at 4:32 p.m. on Thursday, June 1, 2023.

PUBLIC COMMENTS

There were no public comments. CeCe Jordan and Michelle Kim were introduced to the board. CeCe worked for the library previously as an intern and is now a shelver in Circulation. Michelle Kim is the new Technology and Employment Specialist.

APPROVAL OF MINUTES

Baily made a motion to approve the minutes from the May 4, 2023 regular meeting. Thorn seconded. There was voice vote approval.

PRESENTATION OF PAYROLL AND EXPENSES

Financial Secretary Reichel presented the list of bills, advanced checks and estimated payroll totaling \$92,491.71 and add-ons in the amount of \$33,895.59 for a total of \$126,387.30. There was no petty cash. Reichel made a motion to approve the payroll and expenses as presented. Thorn seconded.

Roll Call Vote # 1

Ayes: Bailey, Brakenbury, Conolly, Muelder, Phillips, Reichel, Thorn, Williamson (8)

Nays: None

Absent: Hellenga (1)

COMMITTEE REPORTS

Building Committee: Chairperson Connolly reported that the committee did not meet.

Personnel Committee: Chairperson Phillips reported that the committee did not meet.

Finance Committee: Chairperson Reichel reported that the committee did not meet.

Policy Committee: Chairperson Brakenbury reported that the committee did not meet.

Construction Committee: Committee members continue to attend the bi-weekly coordination meetings at the construction site. The next meeting is June 6.

Friends of the Library: The Friends of the Library are taking a tour of the building site on June 6.

GPL Foundation: The Foundation Board will meet on June 29.

Landscaping: TTTF grass (tall turf type fescue) has been selected. It was recommended by Chris at the University of Illinois Extension Office. Tom Simkins has begun tree acquisition.

Art: Anne and Emily are working on a mural and the history display.

ACTION ITEMS

- A. A patron was suspended for two years for stealing a coat, phone, and car. The patron is restricted from visiting the Galesburg Public Library until March 24, 2025. The patron's actions violated the library's Rules of Conduct policy, which prohibits "engaging in any illegal activity" and "damaging or stealing the property of another library patron." Muelder made a motion to approve the terms of the suspension. Brakenbury seconded. There was voice vote approval.
- B. The final draft of the Solar Power Purchase Agreement was discussed. Item 7c Non-Standard System Repair and Maintenance was not revised. The attorney recommended listing specific conditions that might incur incremental costs to maintain the system. Dan Maloney from Clean Energy Design Group said that it would be so unusual for a library to have these conditions that it would be almost impossible to predict. Listing circumstances by name would be counterproductive because we couldn't possibly include every possibility which is so rare already. Item 11 Removal of System at Expiration was not revised. It was determined that the time limit was not beneficial to the library. Item 16c Determination of Fair Market Value revision was determined to be undesirable to both the purchaser and the seller.
- C. Information on a request for proposal for a moving company was not available yet, so no action was taken.
- D. The committee discussed the nature of a donation that may not align with the library's naming policy. Muelder made a motion to contact the donor if needed and ask them to change the dedication on the plaque. Reichel seconded. There was voice vote approval.

DISCUSSION ITEMS

- A. The board discussed the sale of the current building. The library is required to offer the building to a public entity first. After that, a realtor would be engaged to sell the building by public bid. Director Thompson will send a letter to the City of Galesburg and Knox County to notify them of the upcoming sale.

B. Director Thompson gave her report.

ADJOURNMENT

Phillips made a motion to adjourn. Brakenbury seconded.

There was voice vote approval. Adjourned 5:08 p.m.

President

Secretary

*Phillips arrived at 4:35.